

# CAREERS AT THE IAEA

International Employment Opportunities  
at the International Atomic Energy Agency





The International Atomic Energy Agency (IAEA) in Vienna, Austria is the world's center for cooperation in the nuclear field, committed to promoting safe, secure, and peaceful uses of nuclear technology.







## The IAEA's Work is Built Upon Three Pillars

### Science and Technology

The IAEA promotes research and development for the peaceful application of nuclear technology in areas such as human health, agriculture, water resource management, food security, and environmental protection. IAEA's programs also work to improve the scientific and technological capabilities of its developing Member States in these areas.



### Safety and Security

The IAEA supports Member States that have implemented or are considering implementing nuclear power, fuel cycle, and radioactive waste management programs. Through the enhancement of national measures and international cooperation, high levels of nuclear safety are achieved and maintained.



### Safeguards and Verification

The IAEA is also responsible for verifying the non-diversion of nuclear material and the absence of undeclared nuclear facilities.



# Career Opportunities

The IAEA offers opportunities to engage in current, meaningful issues of global peace, security, and development while working in a multicultural workplace.

## Staff Members Have Expertise in the Following Fields:

- ▶ Accounting/Finance
- ▶ Agriculture
- ▶ Computer Sciences
- ▶ Energy Economics
- ▶ Environmental Specialties
- ▶ Human Resource Management
- ▶ International Law
- ▶ Languages
- ▶ Information Technology
- ▶ Life, Physical, and Chemical Sciences
- ▶ Nuclear Energy
- ▶ Nuclear Engineering
- ▶ Nuclear Medicine
- ▶ Nuclear Security
- ▶ Nutrition
- ▶ Project Management
- ▶ Public Affairs
- ▶ Radiation Protection
- ▶ Radioactive Waste Management

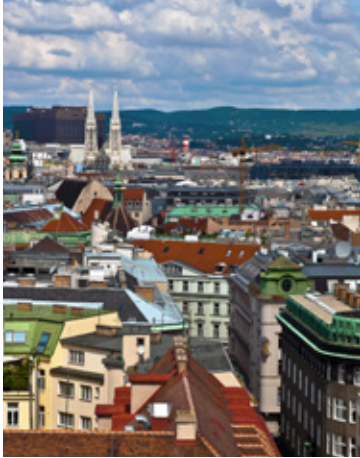
Regular fixed-term appointments are typically for an initial three-year period, which can be extended up to seven years. Candidates interested in employment with the IAEA are expected to have a university degree and appropriate prior work experience in their chosen field.

## IAEA Offers Positions in the Following Grades:

- ▶ **P-2** staff members participate in the execution of programs and projects, moving in the course of apprenticeship to higher levels of responsibility. Requires a university degree and two years of experience.
- ▶ **P-3** staff members launch and develop particular facets of the IAEA program and gain further professional experience. Requires a university degree and five years of experience.
- ▶ **P-4** and **P-5** staff members either take on managerial responsibilities or carry out functions in a highly specialized field of expertise. Those with managerial responsibilities function as head of a unit or section. Requires an advanced university degree, plus seven and ten years of experience, respectively.
- ▶ **D-1** and **D-2** staff members function as director of a division, participating in the preparation and execution of the IAEA's strategy, managing a budget and assuming a leadership role. Requires an advanced university degree, fifteen years of experience, and resource management experience.







# Salary, Benefits and Living

## Tax Free Salary

Salaries are 100% tax free and determined within the framework of the United Nations Common System. They are paid in the currency of the duty station.

The post adjustment is an amount paid in addition to the net base salary. It is designed to ensure that no matter where the United Nations Common System staff work, their take-home pay has a purchasing power equivalent to that at the base of the system in New York.

Together, base salary and post adjustment form the net remuneration.



## Benefits

The IAEA offers an attractive employment package, including:

- ▶ Dependent Spouse Allowance
- ▶ Single Parent Allowance
- ▶ Relocation Expenses
- ▶ Settling-In Grant
- ▶ Education Grant
- ▶ Pension
- ▶ Health Insurance
- ▶ Life Insurance
- ▶ Rental Subsidy
- ▶ Family Visit
- ▶ Home Leave
- ▶ Annual Leave
- ▶ Repatriation Grant (after five years of service)



## International Living

The IAEA is headquartered in Vienna, Austria. Located in the heart of Europe, it is just a short trip to Rome, Prague, Budapest, Paris, and many other major European, African, and Asian cities. Vienna remains one of Europe's cultural centers filled with theaters, operas, museums, parks, cafes, and rich architectural styles.

Vienna is the seat of a number of United Nations offices and various international institutions, and boasts one of the highest worldwide standards of living.

While most staff work at the IAEA's headquarters (Vienna), the IAEA also maintains research laboratories in Monaco and Seibersdorf, Austria (located only about 35 km southeast of Vienna).



## Applying to IAEA

The IAEA posts all current vacancies on its website ([iaea.org/about/employment](http://iaea.org/about/employment)) and applications should be submitted online.

### When Submitting an Application, Be Sure to:

- ▶ Tailor your application to the vacancy.
- ▶ Include detailed descriptions of past positions and special projects.
- ▶ Include detailed descriptions of relevant managerial responsibilities.
- ▶ Highlight international work experience.
- ▶ Highlight knowledge of all official IAEA languages (Arabic, Chinese, English, French, Russian, and Spanish).

The IAEA Program Office at Argonne provides assistance to U.S. candidates interested in careers within the IAEA's non-Safeguards departments (Offices Reporting to the Director General, Management, Technical Cooperation, Nuclear Energy, Nuclear Safety and Security, and Nuclear Sciences and Applications). If you are interested in applying, please contact us at [IAEAStaffing@anl.gov](mailto:IAEAStaffing@anl.gov) and learn more about us at [international.anl.gov/careers](http://international.anl.gov/careers).



## FAQs on the Hiring Process

### How Long Does It Take?

The sourcing and selection process, from the date a vacancy is posted online to the date an offer is made, takes several months. Therefore, it is highly recommended that those considering a future career at the IAEA subscribe to job alerts at [international.anl.gov/subscribe.asp](http://international.anl.gov/subscribe.asp) and apply for positions in advance.

### How Many Positions Can I Apply For?

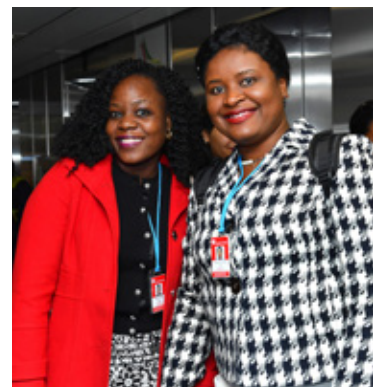
There is no limit, but please focus on positions where the requirements most closely align with your background.

### Can I Edit My Application?

Though applications can be edited as long as the vacancy is still posted, it is strongly recommended that candidates closely review their applications for typos and missing information before the initial submission.

### How Do I Know My Application Was Received?

Once you submit your application through the IAEA's online system, you will receive an automated message via email confirming your submission.





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**IAEA**

International Atomic Energy Agency

*The photographs in this document are courtesy of IAEA and/or UNIDO unless specified.*



The U.S. supports the full breadth of the IAEA's work, providing financial and technical assistance as well as opportunities for Americans to make a difference around the world.

To learn more about these opportunities, visit:  
**[international.anl.gov/careers](http://international.anl.gov/careers)**

To subscribe for job alerts, visit:  
**[international.anl.gov/subscribe.asp](http://international.anl.gov/subscribe.asp)**

Housed at Argonne National Laboratory, the IAEA Program Office works with the U.S. Department of State to serve as an interface between the IAEA and the U.S. nuclear community, promoting peaceful uses of nuclear energy and technology.



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Argonne National Laboratory is a  
U.S. Department of Energy laboratory  
managed by UChicago Argonne, LLC.