

Clearance Process for Federal Employees/Contractors

I	STEP: 1 ARGONNE RECEIVES EVENT LETTER FROM IAEANOM@UNVIE.AT (Letter is entered into website and a tracking number is automatically generated)
I	STEP 2: ARGONNE IDENTIFIES LEAD AGENCY BASED ON TYPE OF ARRANGEMENT AND SUBJECT (Event invitation is emailed to lead agency and sent as FYI to interagency)
P	STEP 3: LEAD AGENCY REVIEWS
P	STEP 4: ARGONNE CONTACTS PARTICIPANT TO FILL OUT ECC FORM
S	STEP 5: ARGONNE RECEIVES FORM & SUBMITS THE ECC TO THE ECC TRANSMISSION OFFICE
C	STEP 6: ARGONNE HAS RECEIVED CABLE CLEARANCE

Table from the Website:

I	<u>Invitation received, participation of nominee being confirmed</u>
P	<u>Lead agency has cleared on the meeting. Cable is pending nominee's completed forms</u>
S	<u>Cable is submitted for initial and final clearances</u>
C	<u>Nomination is completed; cleared cable sent to UNVIE</u>