

June 4, 2014

International Program Office Nuclear Engineering Division Argonne National Laboratory 9700 South Cass Avenue Argonne, IL 60439

1-630-252-3385 phone 1-630-252-3634 fax IAEA-ANLCourse@anl.gov international.anl.gov

## Dear Lecturers:

On behalf of the International Atomic Energy Agency (IAEA) and Argonne National Laboratory, we would like to welcome you to the IAEA-Argonne "International Seminar on the Essential Elements of Nuclear Security". We hope you had a pleasant trip.

If your visit to Argonne permits, you are invited to attend the following events:

- Welcome Reception Monday June 9: Held in the Aloft lobby at 6:00 p.m. to welcome the training course participants. A light snack and beverages will be served.
- **Opening Dinner Wednesday June 11:** Held at Gordon Biersch in the Bolingbrook Promenade at 6:30 p.m. Transportation will be provided.
- Closing Celebration Pizza Party Thursday June 19: Held in the Aloft lobby at 6:00 p.m. Pizza, pasta, salads, dessert and beverages will be served.

For those of you who are staying at the Aloft Hotel, the cost for the room is \$102.96 per night. This cost includes a \$5.00 per day allowance to be used toward your breakfast. If at the end of your stay, you have exceeded the accumulated \$5.00 per day amount, the excess amount will be charged to your final bill. Please note that you will not be refunded any unused breakfast allowance.

Each day a complimentary shuttle will be provided to transport you to and from Argonne. **Promptly at** 7:15 a.m. on Monday morning, May 9, the bus will depart in front of the Aloft Hotel to bring you to the training course facility in building 223. For the remainder of the training course, the bus will depart the hotel at 8:15 a.m. each morning with the exception of 6/13-6/18-6/19 in which the bus will depart the hotel at 7:45 a.m. and bring you directly to the training course facility.

Upon arrival to Argonne, the bus must stop for lecturers/participants to receive gate passes to access the Argonne site. Please have your passport or driver's license with you in order to receive the gate pass. The gate pass is valid for the duration of your stay. Safety and Security are always foremost at Argonne. All comments or jokes about the presence of explosives, weapons, or any statements perceived as threatening will be taken very seriously and will be considered an actual threat. Employee and visitor vehicles are randomly selected to be searched upon entering the site.

For additional information, please visit our website <a href="http://international.anl.gov/training/indexAR.html">http://international.anl.gov/training/indexAR.html</a> as it contains very useful information. For any additional questions, please feel free to contact <a href="mailto:IAEA-ANLCourse@anl.gov">IAEA-ANLCourse@anl.gov</a>.

Warm Regards,

**Training Course Staff**